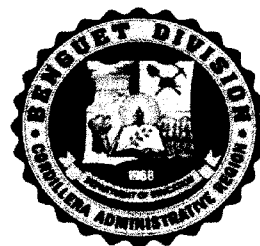


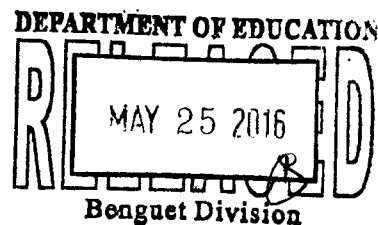


Republic of the Philippines
Department of Education
Cordillera Administrative Region
BENGUET DIVISION
Wangal, La Trinidad, Benguet, 2601
Telefax: (074) 422-6570; (074)422-2001



Division Memorandum

No. 091 s. 2016



TO: ASDS
Chiefs-CID and SGOD
SGOD- Monitoring and Evaluation
Division ITO and Assistant
School Heads or School LIS Coordinators, both Public and Private
Secondary Schools Offering Senior High School
Division Planning and Research Staff

FROM: ~~FEDERICO P. MARTIN, Ed. D., CESO VI~~
Schools Division Superintendent

SUBJECT: DIVISION LEVEL ORIENTATION-WORKSHOP ON THE USE OF
LEARNER INFORMATION SYSTEM (LIS) FOR SENIOR HIGH SCHOOL
(SHS) –FIRST SEMESTER ONLINE ENROLMENT, SY 2016-2017

DATE: May 31, 2016

1. The Department of Education, through the Information and Communications Technology Services (ICTS), Education Management Information System (EMIS) Division and Basic Education Sector Transformation (BEST) have initiated the implementation of the various DepEd Information Systems such as the Enhanced Basic Education Information System (EBEIS) and the Learner Information System (LIS) for School Year 2016-2017 with Senior High School (SHS) as additional element. Also an enclosure to DepEd Order No. 25, s. 2016 re: Activities related to SHS enrolment, Activity IV- states the Encoding and Processing of Data on the Learner Information System requires every SHS to conform to the said activities.
2. Relative to this, all Senior High School providers must be equipped on the use of said facility to ensure a complete, consistent and accurate data for their school LIS. Thus, public and private Senior High School heads or School LIS Coordinators are enjoined to participate in the one (1) day orientation-workshop for the first semester online enrolment, SY 2016-2017 on May 31, 2016, 8:00 A.M at the Adivay Hall, 3rd Floor, Schools Division Office Building, Wangal, La Trinidad, Benguet.
3. Each participant is encouraged to bring accomplished Senior High School Enrolment Forms (enclosure to DepEd Order No. 25, s. 2016), laptop, pocket wi-fi/USB stick and extension cord for hands-on online encoding workshop.
4. Snacks and lunch shall be borne by the Schools Division Office while other expenses like transportation and incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Attendance to this orientation-workshop is a must.